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Teaching Effectively - Learning Successfully

**Dr. Alex Ayers**  
Superintendent of Schools

**Dennis Holmes**  
Associate Superintendent  
for Instructional Support

**Carl Fox**  
Purchasing Manager

**Jessica Kiehn**  
Purchasing Technician

March 2, 2022

To: Board of Trustees

From: Dennis Holmes

Associate Superintendent for Instructional Support

Re: Request to surplus and recycle obsolete and outdated items

#### Surplus Items and Equipment

Assorted furniture - cabinets, tables, chairs, etc.

Miscellaneous Electronics – projectors, Access Points, iPads, etc.

Maintenance Department – Delta X Wood Planer – Asset #511141.

Items will be listed for sale through an online auction. Items not sold or not in good working shape will be recycled or disposed of per district policy.

#### Electronics Recycling

Computers, televisions and other assorted electronic items not sold at auction.